
Building Families Board Meeting Minutes

Date: August 25, 2025

Time: 12:00 PM

Location: Virtual (Zoom)

Chairperson: McKinley Bailey

1. Call to Order

Chairperson Dean Kluss called the meeting to order and confirmed audio/video functionality.

2. Public Comment

No public comments were received.

3. Approval of Agenda

- **Motion:** Sandy Loney
 - **Second:** Sonya Peyton
 - **Outcome:** Motion carried unanimously.
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4. Approval of Minutes

a. June 23, 2025 Minutes

- Created using Microsoft Copilot AI.
- **Motion:** Sandy Loney
- **Second:** Sonya Peyton
- **Outcome:** Motion carried unanimously.

b. August 4, 2025 Retreat Minutes

- Correction noted: Call to order time changed to 12:08 PM.
 - **Motion to approve as corrected:** Sandy Loney
 - **Second:** Gaylene Rutherford
 - **Outcome:** Motion carried unanimously.
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5. Election of Officers

- Current officers: Dean Kluss (Chair), Gaylene Rutherford (Vice Chair)
 - **Motion to retain current officers:** Sandy Loney
 - **Second:** Sonya Peyton
 - **Outcome:** Motion carried unanimously.
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6. Committee Assignments

- April Ely added to the Grant Review Committee.
 - All other assignments remain unchanged.
 - **Motion to approve committee assignments with addition of April Ely:** Sonya Peyton
 - **Second:** Unspecified (noted as seconded)
 - **Outcome:** Motion carried unanimously.
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7. Member Terms

- Jamie's term to be renewed.
 - Jake Peterson to be removed due to repeated absences.
 - **Note:** No motion required; board acknowledged intent to fill the vacancy.
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8. Sector Assignments

- April Ely assigned to the Business sector, replacing Jake Peterson.
 - **Motion:** Sandy Loney
 - **Second:** Sonya Peyton
 - **Outcome:** Motion carried unanimously.
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9. Conflict of Interest Statements

- Annual forms will be distributed for board members to sign and return.
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10. Voting Delegate Appointment

- McKinley Bailey reappointed as voting delegate to the Association of Early Childhood Iowa Area Boards and Advocates.
 - **Motion:** Sonya Peyton
 - **Second:** April Ely
 - **Outcome:** Motion carried unanimously.
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11. Preschool Scholarships vs. Wage Enhancements

- Discussion held regarding state-imposed restrictions on preschool scholarships.
 - Concerns raised about legality and audit risks of reclassifying scholarships as wage enhancements.
 - No formal action taken; McKinley and Angela will explore alternative solutions and report back.
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12. HHS Realignment Update

- State canceled working groups after legal concerns were raised.
 - Board may need to prepare for a closed session with legal counsel at a future meeting.
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13. Home Visitation Program Update

- Wright and Humboldt Counties will affiliate under the Parents as Teachers model.
 - Wright County will serve as fiscal agent; Humboldt will subcontract.
 - Payments to Humboldt delayed pending state approval of the new plan.
 - Accreditation will improve service quality and allow for federal match funding.
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14. Adjournment

- **Motion to adjourn:** Gaylene Rutherford
- **Second:** Sonya Peyton
- **Outcome:** Motion carried unanimously.
- **Meeting adjourned at:** 1:03 PM

Next Meeting

Date: September 9, 2025

Format: Zoom only

Purpose: Approval of the annual report