



Board Meeting Minutes

Date: June 23, 2025

Time: 3:34 PM

Location: Hybrid (in-person and Zoom)

Chair: Dean Kluss

Recorder: Transcript from recording

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✓ Meeting Overview

- Meeting called to order at 3:34 PM.
- **Motion to approve agenda as amended:**
 - **Made by:** Scott Jeske
 - **Seconded by:** Scott Jeske
 - **Carried unanimously.**
- **Motion to approve February minutes:**
 - **Made by:** Sandy Loney
 - **Seconded by:** Gaylene Rutherford
 - **Carried unanimously.**
- **Motion to approve May minutes:**
 - **Made by:** Scott Jeske
 - **Seconded by:** Sandy Loney
 - **Carried unanimously.**

💰 Financial Updates

- McKinley Bailey provided an overview of the major points from the May financial statement
- \$65,000 quarterly payment not yet transferred for Q4.

- \$240,000 one-time grant from last year for Child Care Workers not renewed resulting in a significant drop in revenue.
- \$38,000 of \$80,000 CAPP reimbursement received.



FY25 Budget Adjustments

- **Carry forward** reduced from 10% to **4%** to avoid state reallocation pre recommendation of McKinley Bailey.
- **Recommended Reallocations:**

School Ready				Early Childhood			
Under Budget Programs				Under Budget Programs			
Wage enhancements	\$	(750.00)		Professional Development	\$	(1,250.00)	
Humboldt HOPES	\$	(11,000.00)		Quality Improvement	\$	(3,500.00)	
Quality Improvement	\$	(500.00)		Wage Enhancements	\$	(4,500.00)	
Director	\$	(7,500.00)					
Board Support	\$	(750.00)					
Total	\$	(20,500.00)		Total	\$	(9,250.00)	
Suggested Adjustments				Suggested Adjustments			
Hamilton Wage Enhancements	\$	22,500.00		Humboldt Wage Enhancements	\$	12,000.00	
Preschool Scholarships	\$	4,106.00		Webster City Daycare Supplies	\$	500.00	
Home Visitation Supplies	\$	4,000.00					
Wright Childcare Microgrants	\$	15,000.00					
Parent Connection	\$	3,500.00					
Wright County HOPES	\$	10,000.00					
Total	\$	59,106.00		Total	\$	12,500.00	
Allowable Carry Forward	\$	71,105.60	20%	Allowable Carry Forward	\$	14,479.40	20%
Projected Carry Forward	\$	14,324.00	4%	Projected Carry Forward	\$	2,717.58	4%

- **Motion to approve FY25 budget adjustments:**

- **Made by:** Sandy Loney
- **Seconded by:** Scott Jeske
- **Carried unanimously.**



FY26 Budget Modifications

- **New State Mandate:** Home visitation now reimbursed **per family** (\$5,000–\$6,000), not per visit.
- **County Allocations:**

- Hamilton: 18 families at \$5,000.
- Humboldt: 7 families at \$5,000
- Wright: 22 families at \$5,181.82.
- **Motion to approve FY26 budget modifications as distributed and authorize respective contracts using the established Home Visitation Rates:**
 - **Made by:** Sandy Loney
 - **Seconded by:** Scott Jeske



Contract Monitoring

- M. Bailey recommended that the board waive FY25 contract monitoring due to new state contracting requirements. Time and energy needs to be spent getting new contracts in place rather than reviewing past performance.
- **Motion to waive FY25 contract monitoring:**
 - **Made by:** Sandy Loney
 - **Seconded by:** Scott Jeske



Future Meeting Schedule

- The Board agreed to the following meeting schedule:
- **Retreat:** August 4, 2025, at noon (Pizza Ranch, in-person only).
- **Annual Report Meeting:** September 9, 2025, at 3:30 PM (Zoom).
- **Regular Meetings:** 4th Monday of each month at 3:30 PM.
- **Contractor Meetings:** Now quarterly and mandatory.

• Board • 3:30-5:00
• Retreat • August 25, 2025 • September 9, 2025 • October 27, 2025 • December 22, 2025 • February 23, 2026 • April 27, 2026

- **Budget Approval TBD**
- **June 22, 2026**

Retention of Legal Counsel

- Iowa Code Review and Legal Considerations
- The board reviewed the Iowa code chapter regarding the Early Childhood Iowa Initiative with the Executive Director.
- Authorize the expenditure of up to \$5000 in flexible funds to obtain a formal legal opinion on the legality of the State Board Bypassing the legislature to reduce the number of area boards to seven.
- **Motion to use up to \$5000.00 of flexible funds for legal counsel (if favorable feedback received):**
 - **Made by:** Sandy Loney
 - **Seconded by:** Gaylene Rutherford
 - **Passed Unanimously**

Attendance

Board Members Present:

V	April Eli, Human Services	V	Sandy Loney, At Large
P	Gayleen Rutherford	V	Doug Follman
P	Dean Kluss, Faith	V	Scott Jeske
	Jake Peterson, At Large		
P	Sonja Peyton		
	Jamie Johnston		